

BOARD FOR PROFESSIONAL AND OCCUPATIONAL REGULATION

MINUTES

The Board for Professional and Occupational Regulation met on Monday, November 14, 2011, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia.

The following members were present for all or part of the meeting:

John Barsa
Laurie Buchwald
Elizabeth Cake
William Dennis, Jr.
Delceno Miles
Mick Shaw
Sheree Tsai

Board members Patrician Kline and Heather Martin were not present at the meeting.

The following staff was present for all or part of the meeting:

Kathleen (Kate) R. Nosbisch, Executive Director
Andrea Overman, Executive Secretary
William Ferguson, Executive Director Board for Barbers and Cosmetology
Demetrios Melis, Board Administrator Board for Barbers and Cosmetology

Mr. Shaw called the meeting to order at 10:05 a.m. noting there was a quorum. **Call to Order**

Mr. Shaw advised the Board of the emergency evacuation procedures. **Emergency Evacuation Procedures**

Ms. Miles moved to approve the agenda as amended and Ms. Buchwald seconded the motion which was unanimously approved by members: Barsa, Buchwald, Cake, Dennis, Miles, Shaw and Tsai. **Agenda Approval**

Ms. Buchwald moved to approve the September 12, 2011 minutes as presented and Ms. Cake seconded the motion which was unanimously approved by members: Barsa, Buchwald, Cake, Dennis, Miles, Shaw and Tsai. **Approval of Minutes**

There were no public comments made to the Board. **Public Comment**

In the Director's absence, Ms. Nosbisch presented the Director's Report. EAGLES, the Department database project, has successfully gone live as of today and earlier than expected. Originally scheduled for a 2014 completion date, it is on target for completion.

Director's Report

Ms. Nosbisch also inquired as to whether Board members were receiving notification for Board liaison assignments. She will follow up with each Board as a reminder to notice BPOR liaisons of upcoming meetings.

Mr. Melis, along with Executive Director William Ferguson, presented the Board for Barbers and Cosmetology Board Academy.

Demetrios Melis,
Board Administrator
Board for Barbers
and Cosmetology

Ms. Simmons presented "A Day in the Life of a Body Piercer and Tattooer" and answered questions.

Jessica Simmons,
Body Piercer and
Past Board Member
Board for Barbers
and Cosmetology

Ms. Sarek presented "A Day in the Life of an Esthetician" on behalf of Spa310 and its owner and current Board for Barbers and Cosmetology member, Daniella Tsamouras, and answered questions.

Kathleen Rao Sarek,
Master Esthetician

Mr. Shaw thanked Department staff on behalf of the Board for coordinating the meeting and reminded Board members to leave their signed Conflict of Interest Forms and Travel Vouchers.

Conflict of Interest
Forms/Travel
Vouchers

Mr. Dennis moved to adjourn and Mr. Barsa seconded the motion which was unanimously approved by members: Barsa, Buchwald, Cake, Dennis, Miles, Shaw and Tsai. The meeting adjourned at 12:10 p.m.

Adjournment

Michael "Mick" Shaw, Chair

Gordon Dixon, Director